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Detailed Cost Itemization — FOIA 25-118

Delta County Prosecutor's Office · estimate dated June 25, 2025 · total $1,041.60 · deposit $520.80

Delta County · 310 Ludington St., Escanaba, MI 49829 · Phone: 906-789-5100

Freedom of Information Act Request — Detailed Cost Itemization

Form status: Estimate · "Cost estimate" box checked (not "Bill")
Prepared for Request No.: 25-118
Date Request Received: June 18, 2025
Date of estimate: June 25, 2025

The following costs are being charged or estimated in compliance with Section 4 of the Michigan Freedom of Information Act, MCL 15.234, according to the County's FOIA Policies and Guidelines. If the County is seeking a 50% deposit prior to providing the public records sought, the estimate is itemized on lines 1–5 below.

Lines 1–5: Fee components

LINE	COMPONENT	AMOUNT	BASIS AS SHOWN ON THE FORM
1	Labor cost to locate	$297.60	48 increments × $6.20
2	Labor cost for copying	—	blank
3a	Labor cost to redact (county employee)	$744.00	120 increments × $6.20
3b	Contract labor cost to redact	—	blank
4	Copying / duplication cost	—	blank
5	Mailing cost	—	blank
	Subtotal fees	**$1,041.60**	**$297.60 + $744.00**

Increment conversion. The form bills in 15-minute increments, with partial increments rounded down. 48 increments equals 720 minutes, or 12.0 hours, of search and examination labor. 120 increments equals 1,800 minutes, or 30.0 hours, of redaction labor. Total labor: 42.0 hours.

Rate. The form states a "Charge per ¼ hour" of $6.20. That equals $24.80 per hour. No fringe benefit multiplier is stated or applied on this estimate. The form's "Hourly Wage Charged" and employee-classification lines are not completed on the copy provided.

Waivers and discounts

PROVISION	RESULTING SUBTOTAL	STATUS
Indigence discount (first $20.00 of fee)	$1,041.60	Not applied; box unchecked
Nonprofit organization discount	$1,041.60	Not applied; box unchecked
Public interest waiver or reduction	$1,041.60	Not applied; boxes unchecked

Deposit

FIELD	ENTRY
Deposit amount required	**$520.80**
Percent of deposit (handwritten)	Partly legible; the dollar amount equals exactly 50% of the subtotal
Date paid	(blank)
Statutory limit	May not exceed one-half of the total estimated fee (MCL 15.234(8))

Lines 14–15: Late response and balance

FIELD	ENTRY
14. Late response labor cost reduction	Not applied; no days over the required response time entered
15. Balance due	(blank)

Estimated time frame

The form records an estimated time frame to provide records of **10 days**, corresponding to the **July 9, 2025** date stated in the notice of extension dated June 20, 2025. The form notes that the time frame estimate is nonbinding on the County but is provided in good faith.

Enclosures with the estimate

- FOIA Appeal Form — To Appeal an Excess Fee
- Excerpt of Public Act 442 of 1976 (MCL 15.231 et seq.)
- Delta County FOIA Policies and Guidelines notice

Transcription note. This is a transcription of the filled entries on the seven-page Delta County FOIA Detailed Cost Itemization form dated June 25, 2025. The form's pre-printed instructional text is summarized rather than reproduced in full. Every dollar figure was read from the page images and cross-checked against arithmetic: 48 × $6.20 = $297.60; 120 × $6.20 = $744.00; $297.60 + $744.00 = $1,041.60; one-half of $1,041.60 = $520.80. Two handwritten fields — the “Percent of Deposit” entry and the section 3(a) narrative describing the nature of the unreasonably high costs — are only partly legible in the scan and are not characterized here.