Cover Note – FOIA Submission
Date: August 13, 2025

To:
FOIA Coordinator
Delta County Prosecutor's Office
310 Ludington Street
Escanaba, MI 49829
Fax: (906) 789-5197

This FOIA request is submitted for prompt processing under the Michigan Freedom of Information Act (MCL 15.231 et seq.).

Please note:

1. This request is intentionally worded to capture **all audits** — financial, operational, compliance, or other — regardless of origin, scope, or format.

2. "No such records exist" will not be accepted as a sufficient denial unless accompanied by a **detailed written certification** describing the scope of the search, the custodians consulted, and the databases or file systems reviewed.

3. All non-exempt, reasonably segregable portions of any document must be released, even if portions are withheld under an exemption.

4. Drafts, working papers, and preliminary findings are also public records and must be produced unless a valid statutory exemption applies.

I expect an acknowledgment within **five (5) business days** as required by law, and full compliance within the statutory deadlines.

Sincerely,
[redacted]

Freedom of Information Act Request
Date: August 13, 2025

To:
FOIA Coordinator
Delta County Prosecutor's Office
310 Ludington Street
Escanaba, MI 49829
Fax: (906) 789-5197

RE: Request for Records – Internal or External Audits (2019–2024)

Dear FOIA Coordinator:

Pursuant to the Michigan Freedom of Information Act, MCL 15.231 et seq., I request copies of:

> **Any and all internal or external audits, audit reports, audit findings, or related evaluations conducted on or for the Delta County Prosecutor's Office from January 1, 2019, through December 31, 2024.**

This request includes, but is not limited to:

- Financial audits, operational audits, and compliance audits;
- Audits performed by internal County staff, independent contractors, or state/federal agencies;
- Correspondence transmitting audit results to or from the Prosecutor's Office;
- Audit response plans, corrective action reports, and follow-up evaluations.

Please include all responsive records, whether labeled as "draft," "final," "internal," "confidential," or "not for public release."

If any portion of this request is denied, please provide the statutory exemption relied upon and the name/title of the person responsible for the denial, as required by MCL 15.235(5). Please release all reasonably segregable portions of otherwise exempt records.

I am willing to accept the records in electronic format (PDF preferred) via email at [redacted]uce costs. If fees will exceed $20, please provide an itemized cost estimate before proceeding.

Thank you for your attention to this request.

Sincerely,

[redacted]